



RUISLIP BAPTIST CHURCH

SOCIAL MEDIA

PROCEDURES

'Building a vibrant, Christ-centred community with a vision for extending His Kingdom'

Ruislip Baptist Church, Manor Way, Ruislip, HA4 8HR
Tel: 01895 631239

website: www.ruislipbaptistchurch.org
e-mail: office@ruislipbaptistchurch.co.uk

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Social Media procedures

These procedures should be read alongside our Safeguarding procedures, our Safeguarding Good Practice Guidelines and our Social Media Guidance Code. Ruislip Baptist Church works with children and families as part of its activities.

The purpose of this procedure is to:

Ensure the safety and wellbeing of children and young people is paramount when adults, young people or children are using the internet, social media or mobile devices.

Provide staff and volunteers with the overarching principles that guide our approach to online safety.

Ensure that, as a church, we operate in line with our values and within the law in terms of how we use online devices.

Safeguards need to be in place to ensure that children and young people are kept safe and we recognise that:

The online world provides everyone with many opportunities; however, it can also present risks and challenges.

We have a duty to ensure that all children, young people and adults involved in our organisation are protected from potential harm online.

We have a responsibility to help keep children and young people safe online, whether or not they are using Ruislip Baptist Church's network and devices.

All children have the right to equal protection from all types of harm or abuse.

Working together with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare and in helping young people to be responsible in their approach to online safety.

We will seek to keep children and young people safe by:

Providing clear and specific directions to staff and volunteers on how to behave online through our Social Media Guidance code.

Supporting and encouraging parents and carers to do what they can to keep their children safe online.

Developing clear and robust procedures to enable us to respond appropriately to any incidents of inappropriate online behaviour, whether by an adult or a child/young person.

Reviewing and updating the security of our information systems regularly.

Ensuring that user names, logins, email accounts and passwords are used effectively.

Ensuring personal information about the adults and children who are involved in our organisation is held securely and shared only as appropriate.

Ensuring that images of children, young people and families are used only after their written permission has been obtained, and only for the purpose for which consent has been given.

Providing supervision, support and training for staff and volunteers about online safety.

Examining and risk assessing any social media platforms and new technologies before they are used within the organisation.

If online abuse occurs, we will respond to it by:

Having clear and robust safeguarding procedures in place for responding to abuse.